

Bennett Elementary School
School-Level Parent and Family Engagement Plan
(PFEP) 2024 - 2025

Mission Statement

The mission of Bennett elementary is to establish a safe environment where each child can reach his or her highest potential.

Engagement of Parents and Families

Bennett Elementary School will engage parents and guardians in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy/plan and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents and guardians of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents of Bennett Elementary School will be invited and encouraged to become active members of the school Advisory Council (SAC). At SAC meetings parents will be provided with information regarding the school's Title I allocation, as well as other pertinent information. Parents will be encouraged to provide input in the development and decision making process for the Title I activities related to our school. An annual parent Title I survey will be distributed to analyze and to evaluate the effectiveness of our school's parent involvement program. The Title I parent survey is printed in the home language of Spanish and available in hard copy form as well as on the web. Parents will participate in developing and revising the Parents and Family Engagement Plan at the April SAC meeting. Parents will be notified of activities and meetings that they will be encouraged to attend and participate by using the following methods: Public Meeting Flyers, School Website, Parent Link, School Marquee, and Student Agendas.

Coordination and Integration

Bennett Elementary will coordinate and integrate parent and family engagement programs and activities that teach parents and guardians how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

| Count | Program | Coordination |
|-------|--|--|
| 1 | Individuals with Disabilities Education Act (IDEA) | Supplemental instruction provided by the school will be discussed with parents during the development of IEPs. |
| 2 | Title III | Supplemental Materials are used in classrooms with ELL students. |
| 3 | Title I | Parent Trainings will be offered to help support their children with academics. |
| 4 | | |

Annual Parent Meeting

Bennett Elementary School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research (no more than five years old) on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

| Specific Activity | Frequency and Duration | Evidence-Based Research | Evaluation of Implementation and Effectiveness |
|------------------------|--------------------------|---|---|
| Title I Annual Meeting | One evening in September | https://www.ascd.org/el/articles/a-multi-tiered-approach-to-family-engagement | Flyer, parent link, marquee, agenda, attendance |
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Flexible Parent Meetings

Bennett Elementary School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parent and family engagement [Section 1116(c)(2)].

To better accommodate our parents, Bennett elementary will schedule meetings to be held at different times during morning, afternoon, and evening. Our schools first invitation to parents and students is the Title I annual meeting and open house. These meetings serve as an orientation for parents and students. We share title one school wide information and encourage them to participate in them. And explanation of statewide and district assessments standards and accountability measures are addressed at this meeting, as well. Parents are given a summary of test scores, interpretations of these scores, and an explanation of possible interventions to support or enrich their child at home. Additionally, help and support for parents is offered at the Title I family events scheduled throughout the year. Translators are provided as needed.

Building Capacity

Bennett Elementary School will implement activities that will build the capacity for effective involvement of parents/guardians and to support a partnership among the school involved, parents/guardians and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents and guardians to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)]. Include evidence-based research (no more than five years old) on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend.

| Specific Activity | Frequency and Duration | Evidence-Based Research | Evaluation of Implementation and Effectiveness |
|--------------------------|-------------------------------|---|---|
| Annual Title I Meeting | One evening in September | https://www.ascd.org/el/articles/a-multi-tiered-approach-to-family-engagement | Flyer, parent link, marquee, agenda, sign-in sheets |
| Open House | One evening in September | https://www.ascd.org/el/articles/powerful-partnerships | Flyer, parent link, marquee, agenda, sign-in sheets |
| Kindergarten Round-Up | One morning in March | https://www.ascd.org/el/articles/empowering-children-through-dialogue-and-discussion | Flyer, parent link, marquee, agenda, sign-in sheets |

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|--|---------------------------|---|---|
| Parent Academic Progress Monitoring Training | One Evening in October | https://www.ascd.org/el/articles/parent-involvement-a-matter-of-educational-survival | Flyer, parent link, marquee, agenda, sign-in sheets |
| Math and Literacy Parent Training | One afternoon in November | https://www.ascd.org/el/articles/co-constructing-family-engagement | Flyer, parent link, marquee, agenda, sign-in sheets |
| 5 th Grade Middle School Transition Parent Training | One morning in January | https://www.edweek.org/leadership/the-awkward-exciting-and-uncertain-transition-to-middle-school-high-school-and-college/2021/05 | Flyer, parent link, marquee, agenda, sign-in sheets |

Staff Training

Bennett Elementary School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents and guardians, in the value and utility of contributions of parents/guardians, and in how to reach out to, communicate with, and work with parents and guardians as equal partners, implement and coordinate parent and family engagement programs, and build ties between parents, guardians, and schools [Section 1116(e)(3)]. Include evidence-based research (no more than five years old) on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend.

| Specific Activity | Frequency and Duration | Evidence-Based Research | Evaluation of Implementation and Effectiveness |
|---|------------------------|---|---|
| Math Curriculum and Instruction | quarterly | https://www.ascd.org/el/articles/lets-talk-math | Evident during class visits |
| Parent-Teacher Conferencing & Communication | October | https://www.ascd.org/blogs/making-parent-teacher-conferences-matter-for-both-parties | Conference forms and parent surveys |
| Literacy in the Classroom | quarterly | https://www.ascd.org/el/articles/the-sciences-of-reading-instruction | Evidence on letter/sound inventory, Common Formative Assessments, SIPPS Assessments, Horizon Assessments, STAR and FAST |

Communication

Bennett Elementary School will provide parents and guardians of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms*

of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];

- *If requested by parents and guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents and guardians of participating children, submit any parent/guardians comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Bennett Elementary will provide information and Title I programs in a timely manner using many forms of communication, e.g., school website, meetings, parent ink, marquee, school letters, and flyers. Florida Standards, academic assessments, and Title I information will be shared with parents during our Title I public meeting/Open House. In addition, FSA assessment data and annual yearly progress will be available on the school website. During the school year, our teachers schedule individual parent conferences before, during, and after school. However, parents may request a conference at any time since they are a part of the decisions related to their child's education.

Accessibility

Bennett Elementary School will provide full opportunities for participation in parent and family engagement activities for all parents, guardians, and family members (including parents, guardians and family members with limited English proficiency, disabilities, and parents, guardians and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents and guardians understand [Section 1116(f)].

Bennett Elementary will share this Title I Parental Involvement Plan on the school website which translates the contents of the documents to parents' home language. This plan will also be made available in the main office upon request. All other correspondences regarding Title I Family Trainings, Meetings, and Events are translated on the school website. In addition, event flyers and parent links with relevant attachments are sent in multiple languages. Furthermore, whenever possible, translators will be available for parent meetings, trainings, and Title I Family Nights.

School-Parent Compact


As a component of the school-level parent and family engagement plan, each school shall jointly develop, with parents and guardians for all children served under this part, a school- parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent and guardians input in the development of the compact.

Adoption

This School Parent and Family Engagement Plan has been developed jointly with, and in agreement with, parents and guardians of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minute(s).

This plan was adopted by the school on (1/23/24) and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents and guardians of participating Title I, Part A children on or before September 30, 2024.


Signature of Principal

1/23/24
Date


SAC Chairperson

1/23/24
Date